**Section 3 Summary Report** for **Ingham County Land Bank**

Contractor Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
|  | 1. Tax Identification Number (TIN):  | 2. Total Amount Expended: |
| 3. Contact Person | 4. Telephone Number: (Include area code) |
| 5. Start Date of Reporting Period: | 6. End Date of Reporting Period: |
|  | 7. Date Report Submitted:  |  |
|  | Part I: Employment and Training Opportunities (All fields are mandatory fields.) |
| AJob Category | BAggregate Numberof all Staff Hours Worked for This Project | CTotal Staff HoursWorked by all Section 3 Employees | DPercentage of Staff Hours Worked by Section 3 Employees  | ETotal Staff HoursWorked by Targeted Section 3 Employees | FPercentage of Staff Hours Worked by Targeted Section 3 Employees  | GNumber of Section 3or Targeted Section 3 Workers Recruited for This Project |
| **Professionals** |  |  |  |  |  |  |
| **Clerical** |  |  |  |  |  |  |
| **Administrative** |  |  |  |  |  |  |
| **Case Management** |  |  |  |  |  |  |
| **Facilities Management** |  |  |  |  |  |  |
| **Technical (Bookkeeping, IT, etc.)** |  |  |  |  |  |  |
| **Carpentry** |  |  |  |  |  |  |
| **Painting** |  |  |  |  |  |  |
| **Masonry** |  |  |  |  |  |  |
| **Plumbing** |  |  |  |  |  |  |
| **Electrical** |  |  |  |  |  |  |
| **Janitorial** |  |  |  |  |  |  |
| **Security** |  |  |  |  |  |  |
| **Other: Describe** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |

# Part II: Contracting Opportunities

|  |  |
| --- | --- |
| 1. **Construction Contracts**
 | **Amount** |
| 1. Total dollar amount of construction contracts awarded for this project
 |  |
| 1. Total dollar amount of contracts awarded to Section 3 businesses for this project
 |  |
| 1. Percentage of the total dollar amount of construction contracts that were awarded to Section 3 businesses during this project (i.e., Item B / Item A= %)
 |  |
| 1. Total # of Section 3 businesses receiving construction contracts for this project
 |  |
| 1. **Non-Construction Contracts**
 |
| 1. Total dollar amount of non-construction contracts awarded for this project
 |  |
| 1. Total dollar amount of non-contracts awarded to Section 3 businesses for this project
 |  |
| 1. Percentage of the total dollar amount of non-construction contracts that were awarded to Section 3 businesses during this project (i.e., Item B / Item A= %)
 |  |
| 1. Total # of Section 3 businesses receiving construction contracts for this project
 |  |